$25/hour

Part-Time Educator:

Dade Heritage Trust, a non-profit organization dedicated to preserving Miami-Dade County’s cultural heritage, is seeking an enthusiastic and motivated Educator to assist the School Programs Manager in facilitating school group tours for students in grades K-12 at various historic sites throughout Miami. As an Educator, you will play a critical role in implementing our education program Historic Places, Green Spaces, which is a Florida standards-based education program designed to introduce students to significant cultural, historical, and recreational spaces within Miami. We prioritize working with Title 1 schools or schools with underserved, low-income students. We facilitate tours and activities at the following historic sites:

- City of Miami’s Lummus Park
- Simpson Park Hammock
- AD Doug Barnes Park
- Arch Creek Park
- Virginia Key Beach North Point Park
- Black Police Precinct and Courthouse Museum
- Historic Hampton House
- Historic Virginia Key Beach

Sufficient training and resources provided. In addition, the Educator will support various essential duties including assisting with public programs and events. The position requires a proactive attitude, excellent problem solving and time management skills as well as the ability to work both independently and in a team. If you are passionate about history, education, social justice, preservation, and environmental conservation, we encourage you to apply for this rewarding position as Educator with Dade Heritage Trust.

Responsibilities:

- Conduct inquiry-based school tours in-person for students in grades K-12 at different historic sites including set-up and breakdown of materials and resources.
- Demonstrate excellence in content, learning theory, and practice.
- Supervise group management from arrival to departure.
- Maintain inventory of school tour materials and resources.
- Provide administrative and logistical support as needed at DHT headquarters (office hours).
Requirements:

- At least 1 year of work experience in a public engagement field such as teaching, volunteerism, civic engagement, etc.
- Availability: 2-5 days per week Monday-Friday, 4 hours per day, 9:00am-1:00pm.
- Ability to negotiate various terrain including indoors and outdoors, and walk/stand or be mobile for at least 90 minutes in various weather conditions.
- Ability to travel to various field trip locations via a car, bike, or public transit.
- Fluent in English; Bilingual English and Spanish preferred but not required.
- Strong verbal and written communication and interpersonal skills.
- Commitment to an inclusive, welcoming, and respectful environment for students, visitors, volunteers, and employees of diverse backgrounds and needs.

Start/End Date:

This is a part-time, seasonal position. Educators work almost exclusively during the school year, 3-5 shifts per week from September to the end of May. Additional office hours at DHT headquarters can also be arranged on days when there are no school tours such as teacher planning days, seasonal holiday breaks, etc.

To Apply:

Please forward your resume and a brief description on what makes you a good fit for DHT to education@daheheritagetrust.org

Deadline:

Open until filled.